

DD/A Registry  
79-0863/2

Executive Registry
<u>79-6809/2</u>

15 AUG 1979

**MEMORANDUM FOR:** Acting Deputy Director for Administration  
 Deputy Director for National Foreign Assessment  
 Deputy Director for Operations  
 Deputy Director for Science and Technology  
 Chairman, Executive Career Service Board

**FROM:** Deputy Director of Central Intelligence

**SUBJECT:** FY 1979 Personnel Development Program

**REFERENCE:** Memo for Heads of Career Services (or DD/C)  
 (Ind 2 Apr 78), same subject

1. Reference memorandum forwarded to you an analysis of your part of the FY 1979 Personnel Development Program and indicated that I would meet with you to discuss your submission. Although I have not yet scheduled such meetings, I wish to emphasize my continuing interest in our program of identifying and developing future executives and managers, as represented by the PDP. It should be noted also that some of the recommendations of the WCA Project Group as well as those of the Senior Executive Service working group may be expected to impact on the scope of the current PDP. I anticipate the need, as a result, to focus even more closely on the requirement for longer range personnel planning.

2. We plan to issue the reporting format for executive planning and development for FY 1979 after the beginning of the new fiscal year. In the meantime, I ask that you give your continued attention to planning for orderly executive succession.

/s/ Frank C. Carlucci

Frank C. Carlucci

**Distribution:**

Orig - DD/A

- 1 - Each other adse
- 1 - DDCI
- 1 - ER
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- 2 - AD/Pers
- 1 - OP/PMES

ORIGINATOR:

Signature: J. ...  
Acting Director of Personnel

ABE 7-4932

DD/A Registry
79-086313

STATINTL

[REDACTED]  
Acting Director of Personnel  
SE 58 Hqs.

6825

Executive Officer to the  
DDA  
7D 18 Hqs.

Acting Deputy Director  
for Administration  
7D 18 Hqs.

Executive Registry  
7E 12 Hqs.

Deputy Director of  
Central Intelligence  
7E 12 Hqs.

7. In order to maintain a continuing level of awareness of the need for succession planning on the part of the Deputies, I recommend that you sign the attached memorandum. It references one on the same subject which you signed on 2 April 1979. You may still wish to talk with each Deputy concerning the current status of the FY 1979 PDP.

[REDACTED]

STATINTL

Distribution:

Orig - DDCI

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STATINTL

OP/PMES, [REDACTED] cmc (7 Aug 79)

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79-1973

DD/A Registry
79-086311

2 APR 1979

Executive Registry
09-680911

MEMORANDUM FOR: Deputy Director for Administration  
 Deputy Director for National Foreign Assessment  
 Deputy Director for Operations  
 Deputy Director for Science and Technology  
 Chairman, Executive Career Service Board

FROM : Frank C. Carlucci  
 Deputy Director of Central Intelligence

SUBJECT : PY 1979 Personnel Development Program

1. Forwarded herewith is the analysis of your portion of the PY 1979 Personnel Development Plan, prepared for me by the Office of Personnel. I plan to follow the same procedure as last year, meeting with each of you to discuss your submission. I would appreciate your review of the attached comments in preparation for a meeting to be arranged in the near future.

2. Keeping in mind the principal purpose of the PDP is its use as a management tool to monitor executive level succession planning, I am particularly interested in your plans to eliminate any prospective shortfall in the ratio of your candidates, both Executive List and Developmental Roster, for your executive positions.

/s/ Frank C. Carlucci

Frank C. Carlucci

Atts.

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25X1A

12 MAR 1979

## ORIGINATOR:

Acting Director of  
Personnel

25X1A

OP/PSC/PMES/ [REDACTED]:cmc (7 Mar 79)

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